

# **ME** ANYTIMEINVEST Services Pvt. Ltd.

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### SKILLED HELPERS WELCOME!

## JOB DESCRIPTION | TRAINING MANAGER- Learning & Development

At Anytime Invest, We are seeking a dynamic and knowledgeable Training Manager with expertise in stock markets, mutual funds, portfolio management, wealth management, and stock broking. The ideal candidate will develop and deliver training programs to enhance the knowledge and skills of our employees, partners, and clients in financial products and services. You will play a pivotal role in aligning training initiatives with the company's strategic goals, ensuring our team stays ahead in the competitive financial services landscape.

#### Role & Responsibilities

- \* Develop a strategic roadmap for employee and partner training aligned with organizational goals and regulatory standards in financial markets and wealth management.
- \* Design and curate high-quality, industry-relevant training content, including technical modules on stocks, mutual funds, Investment strategies, and portfolio management.
- \* Have good knowledge of Stock Broking, Mutual Funds, Wealth Management, Financial planning, Capital markets etc.
- \* Stay ahead of financial trends, regulatory updates, and emerging technologies to ensure training materials remain current and impactful.
- \* Ability to handhold trainees and drive productivity during OJT process.
- \* Deliver dynamic and interactive training sessions through diverse mediums, including in-person workshops, webinars, and elearning platforms.
- \* Utilize real-world case studies, data analysis, and practical simulations to enhance learning outcomes.
- \* Cater training to a range of audiences, from entry-level professionals to senior management and partners.
- \* Identify functional training needs and plans, drive, deliver and manage training courses and programs.
- \* Design, Plan and execute specific Business unit requirements including Domain and Skill certification.
- \* Establish metrics to evaluate the effectiveness of training programs, including knowledge retention and performance improvements.
- \* Explore and implement innovative training technologies, including Learning Management Systems (LMS), gamification, and Al -driven analytics. and manage all training delivery through digital platforms and offline.
- \* To coordinate, partner and manage multiple stakeholders for training initiatives.
- \* Facilitate professional certification programs and coordinate with external financial regulatory bodies.
- \* To organize and conduct Induction Training, Refresher Training and Behavioral Training.
- To design training approach to help employees increase their performance rating.

#### **Desired Candidate Profile**

- \* Bachelor's degree in Finance, Economics, Business Administration, or a related discipline.
- \* Professional certifications such as CFA, CFP, or NISM are highly desirable.
- \* Excellent communication skills both written and verbal.
- \* Comprehensive understanding of equity markets, fixed-income securities, investment products, and wealth advisory practices.
- \* Confident in running digital training culture.
- \* High business acumen to understand and analyse the business objectives.
- \* Basic knowledge of MS Office Word, Excel and PowerPoint.
- \* Exceptional presentation and facilitation skills with the ability to simplify complex financial concepts. and Strong analytical and problem-solving abilities to tailor training to organizational needs.
- \* High proficiency in digital tools, including LMS, virtual training platforms, and financial software.
- \* Willingness to travel.

## **Preferred Work Experience**

\* 3-5 years of experience in preferably in Stock Broking, Mutual Funds, Wealth Management, Financial planning field.

#### Perks and Benefits

Salary + Lucrative Bonus